

# **Association for the Advancement of Educational Research International Constitution and Bylaws**

As approved by the meeting in Cambridge, Massachusetts in December of 1998.

## **MISSION STATEMENT OF THE ASSOCIATION FOR THE ADVANCEMENT OF EDUCATIONAL RESEARCH INTERNATIONAL**

The name of the Corporation shall be the Association for the Advancement of Educational Research International (AAERI), incorporated as a Limited Liability Company in the Commonwealth of Kentucky. The Association, AAERI, will include divisions as follows: The National Academy of Educational Research (NAER), the Fellows of AAERI, the Conference Planning, the Symposium, the Publications and Communications, the Geographic Representatives, Doctoral Symposium and Dissertation Workshop, and the Affiliation with International, National, and Regional Educational Research Organizations.

The purposes of the Company shall be to encourage the growth of educational research and to improve its quality and strength. To accomplish these purposes, the organization will seek to bridge educational research across the many fields of educational practice and foundational disciplines. It will demonstrate the importance of research results, encourage the integration of inquiry processes and findings across those disciplines and fields. The organization will work actively to generate interest in educational research, support sponsorship and funding of educational research, provide education and training in research methods and disseminate significant findings from educational research.

The work of the Company will be accomplished through eight divisions: The National Academy of Educational Research (NAER), the Fellows of AAERI, the Divisions of Conference Planning, Symposium, Publications and Communications, Affiliations with International, National, and Regional Educational Research Associations, and Geographic Representatives.

The purpose of the National Academy of Educational Research will be to promote excellence in educational research through scholarly presentations and exchange at its conventions and conferences and through other means that may include but not be limited to publications, the presentation of special reports bearing upon public policy, news releases, press conferences and other media relations, special recognition of outstanding educational researchers, obtaining contracts and grants for pre-and-post doctoral fellowships and courses for outstanding researchers developing and promoting policies for federal and state funding of educational research, and such other activities as may be determined by the NAER Board of Directors.

The purpose of the Fellows of AAERI will be to recognize outstanding scholarly or leadership contributions for the advancement of educational research through bestowing the status of "Fellow" and through engaging in attendant recognition activities.

The purpose of the Conference Planning Division will be to organize and conduct the annual Conference. This will involve conducting paper reviews, organizing the conference program, and reviewing conference sites.

The purpose of the Symposium Division will be to plan and conduct an annual symposium on selected topics for the Annual Meeting.

The purpose of the Publications and Communications Division will be to plan, produce, and disseminate all publications of AAERI and its Divisions, including newsletters, conference programs, journals, monographs, and books resulting from AAERI activities.

The purpose of the Geographic Representatives Division will be to plan regional meetings and functions for AAERI. The members of this Division will provide input on regional educational research interests.

The purpose of the Doctoral Symposium and Dissertation Workshop is to advance the success of doctoral candidates.

The purpose of the Affiliation with International, National and Regional Educational Research Organizations is to provide a communication link between other educational research organizations and AAERI. This link could support the development of joint publications such as journals and newsletters, and joint sponsorship of programs at the AAERI Conference.

## **CONSTITUTION OF THE ASSOCIATION FOR THE ADVANCEMENT OF EDUCATIONAL RESEARCH INTERNATIONAL**

### **ARTICLE I. NAME**

The name of the Corporation shall be the Association for the Advancement of Educational Research International (AAERI), incorporated as a Limited Liability Company in the Commonwealth of Kentucky. The association, AAERI, will include divisions as follows: The National Academy of Educational Research (NAER), the Fellows of AAERI, the Conference Planning, the Symposium, the Publications and Communications, the Geographic Representatives, the Doctoral Symposium and Dissertation Workshop, and the Affiliation with International, National, and Regional Educational Research Organizations.

### **ARTICLE II. PURPOSES**

The purposes of the Company shall be to encourage the growth of educational research and to improve its quality and strength. To accomplish these purposes, the organization will seek to bridge educational research across the many fields of educational practice and foundational disciplines. It will demonstrate the importance of research results, encourage the integration of inquiry processes and findings across those disciplines and fields. The organization will work actively to generate interest in educational research, support sponsorship and funding of educational research, provide education and training in research methods and disseminate significant findings from educational research.

The work of the Company will be to accomplish eight Divisions: The National Academy of Educational Research (NAER), the Fellows of AAERI, the Conference Planning, the Symposium, the Publications and Communications, the Geographic Representatives, the

Doctoral Symposium and Dissertation Workshop, and the Affiliation with International, National, and Regional Educational Research Organizations.

The purpose of the National Academy of Educational Research will be to promote excellence in educational research through scholarly presentations and exchange at its conventions and conferences through other means that may include but not be limited to publications, the preparation of special reports bearing upon public policy, news releases, press conferences and other media relations, special recognition of outstanding educational researchers, obtaining contracts and grants for pre-and-post doctoral fellowships and courses for outstanding researchers developing and promoting policies for federal and state funding of educational research, and such other activities as may be determined by the NAER Board of Directors.

The purpose of the Fellows of AAERI will be to recognize outstanding scholarly or leadership contributions for the advancement of educational research through bestowing the status of "Fellow" and through engaging in attendant recognition activities.

The purpose of the Symposium Division will be to plan and conduct an annual symposium on selected topics for the Annual Meeting.

The purpose of the Publications and Communications Division will be to plan, produce, and disseminate all publications of AAERI and its Divisions, including newsletters, conference programs, journals, monographs, and books resulting from AAERI activities.

The purpose of the Geographic Representatives Division will be to plan regional meetings and functions for AAERI. The members of this Division will provide input on regional educational research interests.

The purpose of the Doctoral Symposium and Dissertation Workshop is to advance the success of doctoral candidates.

The purpose of the Affiliation with International, National, and Regional Educational Research Organizations is to provide a communication link between other educational research organizations and AAERI. This link could support the development of joint publications such as journals and newsletters and joint sponsorship of programs at the AAERI Conference.

### **ARTICLE III. MEMBERSHIP**

The membership of the Company shall be as set forth in the Bylaws. Separate Bylaws will be provided for the NAER, the Fellows of AAERI, and the Symposium divisions.

### **ARTICLE IV. THE AAERI COUNCIL**

#### **1. Election, Term, Number, and Responsibilities**

The Affairs of the Corporation shall be managed by a Council which shall consist of the three Executive Officers (The Executive and two Associate Directors), two Immediate Past Presidents of AAERI, all Company Officers, all Division Officers, Directors of Conference Content

Programs, and Geographic Representatives. Each member will have one vote on Council motions and will have specific responsibilities as set forth in this Constitution and Bylaws. The Council will have the responsibility of electing Company Officers at a meeting held at the Annual Conference during odd numbered years. They will be responsible for setting policy and reviewing all decisions of officers and committees of the Company.

#### 2. Resignation

Any Council member may resign at any time by giving written notice to the AAERI President. The resignation shall be effective upon receipt thereof by the AAERI President or at a subsequent time as shall be specified in the notice of resignation.

#### 3. Vacancies

Any vacancy in the Council occurring during the year of service may be filled by vote of the appropriate body. A vacancy in the Executive Officer positions, or among the Corporate Officers may be filled by vote of the Corporate Officers. A vacancy in any Division Office may be filled by vote of the Division Officers.

#### 4. Meetings

Meetings shall be held as set forth in the Bylaws.

#### 5. Contracts and Services

Officers of the Company and/or all Divisions within the Company may be interested directly or indirectly in any contract relating to or incidental to the operations conducted by the Company, and may freely make contracts, enter into transactions, or otherwise act for and on behalf of the Company, notwithstanding that they may also be acting as individuals, or as trustees or trusts or as agents for other persons or corporations, or may be interested in the same matters as stockholders, council members or otherwise; provided, however, that any contract, transaction or act on behalf of the Company in any matter in which Council members or Officers are personally interested as stockholders, Council member or otherwise shall be at arm's length and not violate of the proscriptions in the Certificate or Incorporation against the Company's use or application of its funds for private benefit and provided, further, that no contract, transactions, or act shall be taken on behalf of the Company if such contract, transaction, or act as a prohibited transaction or would result in the denial of the tax exempt status of the Internal Revenue Code and its regulations as they now exist, or as they may hereafter be amended. All external contracts must be approved in writing a priori by the Executive Director, the President of AAERI and the President or Director of the contracting Division. Aside from these approvals, in no event shall any person or other entity dealing with the Directors or Officers of the Corporation be obliged to inquire into the authority of the Directors and Officers to enter into and consummate any contract, transaction, or other action.

#### 6. Compensation

The members of the Council, Corporate and Division Officers, and Program Content Directors shall not receive compensation for their services as Corporate or Division Officers but may be reimbursed for expenses.

#### 7. Restrictions

Only members who have worked or who are currently working in an educational community or associated agency or foundation may serve as a Council member of the Corporation. This restriction is consistent with the major purpose of the Corporation, which is to foster the growth and dissemination of quality educational research.

### ARTICLE V. EXECUTIVE OFFICERS

There will be three Executive Officers of the Company, an Executive Director, and two Associate Directors, one who is the Vice President for Management and Finance and the other who is the Associate Director for Technical Operations.

#### ARTICLE VI. CORPORATION OFFICERS

The Officers of the Corporation shall be the Executive Director, the Vice President, and Associate Director for Management and Finance, the Associate Director for Technology, the President, the President-Elect, the Vice President for Conference Planning, the Secretary, the Directors of Membership, Development, Conference Program Content Sections, Special Programs, School Community Relations, Ethics, Program Planning, Archives and Constitutional Revision, Communications, Social Programs, two Immediate Past Presidents, and Presidents of NAER and the AAERI Fellows and the Directors of the Conference Planning, Symposium, Publications and Communications, Geographic Representatives, and the Affiliation with International, National and Regional Educational Research Organizations Divisions.

#### ARTICLE VII. DIVISION OFFICERS

The Executive Director and/or his designed, one of the two Associate Directors, will serve as a voting Officer in each of the six divisions.

1. The Officers of the NAER Division shall be the President, the President-Elect, the Director of Awards, the Director of Public Policy, the Director of Government, School, and Research Association Relations; the Secretary, the Director of Membership, and two Immediate Past Presidents.

2. The Officers of the AAERI Fellows Division shall be the President, the President Elect, the Directors of Membership, Honorary Fellows and Awards, the Secretary, and the two Immediate Past Presidents.

3. The Officers for the Conference Planning Division shall be the Director, the Associate Director, the Secretary and the Director of Membership. The Corporation Vice President for Conference Planning, the Director of Program Content Sections, and the Conference Program Editor will also serve as Officers in this Division.

4. The Officers for the Symposium Division shall be the Director, the Associate Director, the Director of Topic Selection, Secretary, and the Director of Membership.

5. The Officers for the Publications and Communications Division shall be the Director, the Associate Director, the Secretary, the Journal Editor, the Newsletter Editor, the Conference Program Editor, and the Director of Publicity. The AAERI Director of Communications will serve as an Officer in this Division.

6. The Officers for the Geographic Representative Division shall be a Director, Associate Director, Secretary, Membership, and Special Programs.

7. The Officers for the Affiliations with International, National, and Regional Educational Research Organizations Division shall be a Director, Associate Director, Secretary, and Membership.

#### ARTICLE VIII. BOARD OF DIRECTORS

The Board of Directors of the Company shall include the three Executive Directors, the Company Officers, and Division Presidents and Directors. The Board of Directors, with the aid of the Executive Directors, will manage the affairs of the Company during the period between conferences. They will be empowered to approve appointments of Annual conference committees and interim appointments of officers, distribute funds, plan programs, initiate in-between programs, and act on all matters of concern to the Corporation. Appointees may begin service when confirmed by the Board. All actions of the Board shall be subject to appeal and review by the Council at their Annual Meeting. Specific responsibilities of the Board will be described in the Bylaws.

#### 1. Elections and Terms of Office

The three Executive Officers of the Company are management positions. These three are appointed by a majority vote of the AAERI Council and shall serve for a five year term of office. Their service may be terminated early by their resignation or by a vote on the basis by a 75% majority of members of the Council, present at its annual meeting. These appointments may be renewed for new five year terms at the discretion of the majority of the Council present at the meeting prior to the end of the five year term of office. All elected officials of the Company will be elected at the biennial meeting in odd-numbered years by members of the Council. Each division will hold its own election by Officers (other than Executive and Corporation Officers) by members of the Division at the time of the biennial meeting. All elected Officers of the Company will serve concurrent two year terms. Mid-term vacancies of members of the Company may be filled temporarily by vote of the Board of Directors but must be affirmed by vote of the Council before the appointee is permitted to vote as a Council member. Mid-term vacancies of Division Officers may be filled temporarily by vote of the remaining Officers of the Division but must be affirmed by vote of the Council before the appointee may vote as a Council member at a Council meeting. Mid-term vacancies of Directors of Content Area Programs may be filled temporarily by members of the Conference Planning Division Board; vacancies among Geographic Representatives may be filled temporarily by members of the Geographic Representatives Board, but appointees must be affirmed by vote of the Council before being eligible to vote at a Council Meeting.

New offices for the Company, or Divisions, may be created for purposes of conducting the business of the organization. These offices may be added temporarily, but must be added by majority vote of the AAERI Board of Directors and of the Council. These offices may be filled on a temporary basis by the AAERI Board of Directors or by the appropriate Division Board of Directors but must be affirmed by vote of the Council, before appointees are eligible to vote as Council members. Any elected official may serve more than one term as an officer of the organization. An officer may not hold more than one elected position in a specific unit, that is as either a Company Officer or as a Division Officer simultaneously, but, may hold more than one office in separate units. For example, a member may be both a Company Officer and a Division Officer, but may not hold two Company Offices or Division Offices simultaneously.

#### 2. Responsibilities of the Officers and Succession

The Executive Directors, Officers of the Company, and the Division Officers shall have responsibilities as follows:

##### A. The Executive Officers:

1. The Executive Director shall serve for a five-year term. The Executive Director or his/her designee will serve as an officer on the AAERI Board of Directors and on Boards of Directors for all Divisions. The Executive Director will be responsible for negotiating and signing all contracts, such as conference hotels, airline discount fares, and government contracts. The Executive Director shall be responsible to the Council for management actions.
2. The Vice President, Associate Director for Management and Finance shall serve a five year term of office. This officer shall have custody of all funds of the Corporation and shall keep regular books of the account. This Associate Director will keep separate accounts for AAERI and each Division, collect dues for AAERI and each Division, and be responsible for paying all bills incurred by the AAERI and each Division from their own account. This Associate Director shall countersign all investments as required. This Associate Director will be responsible for receiving applications for membership and registration for the Conference, Symposia and NAER meetings, and will keep all records thereof. An ad hoc audit committee will be appointed to review the account books of the Corporation on a biennial basis concurrent to the election of Officers. This Associate Director will serve as the Vice President for Management and Finance and on the Board of Directors, and as a member of the AAERI Council.
3. The Associate Director for Technology will serve a five-year term of office. This officer shall be responsible for obtaining overhead projectors and other audio visual equipment for conferences and meetings as needed, and for developing web pages on the internet to use for publicity and for conference registration purposes. This Associate Director will serve as the Director of Electronic Media on the Board of Directors and will be an AAERI Council member.

#### B. Elected Corporation Officers

1. The AAERI President shall serve for one (1) two-year term and shall preside at Council, Board of Directors, and business meetings of the Company. The President together with the Executive Director shall have general supervision over the affairs of the Company. The President, or a designee, shall express policy of the Company in its newsletters and Journal editorials and have the responsibility to recommend appointments to all AAERI committees subject to the confirmation of the AAERI Board of Directors.
2. The President-Elect shall automatically succeed the President and after the completion of the two year term. The duties will be to preside at the Council, the AAERI Board of Directors and Business Meetings of the Company in the absence of the President and make recommendations in matters of organization and direction to the Council. The President-elect will serve as chair of the Nominations Committee for election of Company Officers. This Committee will include the AAERI President, the two Immediate Past Presidents of AAERI, and the Executive Director of AAERI or designee.
3. The Vice President for Conference Planning shall be responsible together with the Director of the Conference Division for planning and managing the Annual Conference for AAERI and will coordinate and assist officers of the six Divisions in organizing and managing their conference programs. The Vice President for Conference Planning will serve as a voting member of the Conference Planning Division.
4. The AAERI Secretary shall issue notices of Council, Board of Directors, and Corporation Business Meetings and keep minutes thereof. The Secretary shall be in charge of the Corporation seal and shall sign such instruments as required. The Secretary will be responsible for maintaining the Articles of Incorporation and for seeing that Company Dues are paid to the Vice President for Business and Finance in a timely manner.

5. The Director of Program Content Sections shall be responsible for managing all content-area programs and coordinating these activities for the Annual Conference as well as any special meetings. This Director will make recommendations to the Conference Division for the addition or deletion of content-area programs as provided for in the Bylaws and will be responsible for maintaining records of these content groups. This Director is responsible for distribution of unsolicited papers to the appropriate Program Content Director for inclusion on the Conference Program. Should a Program Content Director's position become vacant, the Director of Program Content shall serve as the interim Director of that Content Program pending appointment and ratification of a new Program Content Director. This Director will serve as a voting member of the Conference Planning Division.
6. The Director of Membership shall be responsible for developing membership programs for AAERI and developing plans for increasing membership. This Director will be responsible for the creation of recruitment literature and together with the Officers of the Geographic Representatives Division Board plan membership recruiting activities. The Director of Membership will serve as a voting member of the Geographic Representatives Division.
7. The Director of Communications shall be responsible for the coordination of all publications. This Director shall coordinate the printing of the Call for Papers for the Conference or other Divisional programs, the Newsletter of the Company, the Conference and Divisional Programs, and such other publications as the AAERI Board of Directors or Council may authorize. The Director of Communications together with the Membership Director will coordinate the publication of a Membership Directory on a biennial basis. The Director of Communications will work in cooperation with the Newsletter Editor to coordinate publication timetables and with the Conference Planning Vice President to develop conference mailings. The Director of Communications will serve as a voting member of the Publications and Communication Division.
8. The Director of Research Ethics shall administer any liaison activities between the Company and those committees of the federal and state governments which regulate the certification procedures, research practices, and research funding of the educational research profession. The Director of Research Ethics shall take on any ethics issue as determined by the AAERI Council. The Director of Research Ethics reports to the AAERI Board of Directors and the President of AAERI.
9. The Director of Development shall solicit financial support for the Conference, including publisher displays at the Annual Meeting and Conference and advertisements for inclusion in the conference brochure. The Director of Development will make contact in concert with the regional representatives with college and communities in the immediate area of the conference to enhance attendance and financial support. The Director reports to the Board of Directors and to the AAERI President.
10. The Director of School and Community Relations shall be responsible for promoting contact with schools (elementary and secondary). This may take the form of facilitating participation of teachers and school administrators in the conference as presenters of research or as chairs or discussants at sessions. It may also involve planning panel discussions on research needs in educational settings. This Director will also be responsible for initiating research projects between members of AAERI, or NAER and public or private school systems.
11. The Director of Special Programs shall be responsible for programs offered between annual conferences, conference pre-session programs, and will work with the NAER and Symposium Divisions in selecting speakers for the Annual Conference.



12. The Director of Archives and Constitutional Revision shall be responsible for maintaining and updating records of the organization including all Constitutional and Bylaw changes for AAERI and all of its Divisions. This Director will present to the Board of Directors at the end of each year, a listing of changes in the AAERI Constitution, Bylaws, and other Records.

13. The Director of Social Programs shall be responsible for social activities at the annual conference for both conference registrants and their families. The Director will make available in the Spring newsletter information on theater, dining, and other activities in the area of the conference. This Director reports to the AAERI President and the Board of Directors.

14. The Director of Program Planning shall be responsible for the development of new Programs for AAERI. This may include new divisions, affiliations with regional organizations and new types of programs at the Annual Conference or otherwise. This Director reports to the Board of Directors and to the AAERI President.

C. Creation of additional officers or changes in responsibilities of officers may be effected by the AAERI Board of Directors but are subject to approval by the majority vote of the Council at its next meeting. The Board of Directors may appoint an interim officer for new officers, but these appointments must be ratified by the Council before the appointees may vote. Subsequently these will become elected officers.

D. Division Officers, Responsibilities, and Succession

The Executive Director or his/her designee is a voting member of all Divisions of AAERI. The Divisions shall include the national Academy of Educational Research (NAER), the Fellows of AAERI, the Conference Planning, Symposium, Publications and Communications, Geographic Representatives and Affiliation with International, National, and Regional Research Association Divisions. Each Division shall be semiautonomous, with its own elected officers and its own Bylaws which will be incorporated into the AAERI Constitution.

1. Officers of the National Academy of Educational Research. The Officers of the National Academy of Educational Research shall include the President, the President-Elect, the Director of Awards, the Director of Public Policy, the Director of Government, School, Research Association Relations, the Secretary, and the Director of Membership. These officers together with the AAERI Executive Director and the two Immediate Past-Presidents of NAER, will constitute the NAER.

1. The NAER Board of Directors.

a. The President of NAER shall serve for one (1) two-year term and shall preside at NAER meetings. The NAER President shall have general supervision of the affairs of NAER and shall express policy of NAER in all NAER publicity. The NAER President together with the NAER officers, will have the responsibility to recommend appointments to all NAER Committees, and to negotiate external contracts with the approval of the Executive Director, the President of AAERI, and the AAERI Vice President for Finance and Management.

b. The President-Elect shall automatically succeed the President after the completion of a two-year term. The President elect will preside at NAER meetings in the absence of the President and make recommendations in matters of organization and direction of NAER. The President-Elect will chair the Nominations Committee for NAER elections. The two Immediate Past Presidents of NAER, the Current NAER President, and the AAERI Executive Director will serve on the Nominations Committee.

c. The Director of Membership shall make recommendations on membership policy and, with a

Membership Committee appointed by the NAER President and the NAER Board of Directors shall select prospective NAER inductees to be voted on for NAER membership by the NAER Board of Directors on an annual basis.

d. The Director of Awards shall make recommendations to the NAER Board of Directors of individuals who have conducted outstanding research in areas of Educational Research on an annual basis so that those that have been approved for recognition may be honored at the annual meeting.

e. The Director of Public Policy shall make recommendations to the NAER Board of Directors about appropriate policy for funding of educational research programs. This Director will be expected to develop position papers on the management, funding, and conduct of educational research programs which can evolve into Policy statements for NAER.

f. The Director of Government, School Research Association Relations will propose to the NAER Board of Directors possible grant and project funding, which may be conducted under the auspices of NAER. These funds will be used to support both Pre- and Post-Doctoral Fellow Programs at NAER.

g. The Secretary of NAER will keep minutes of all meetings of the NAER Board and will communicate actions of NAER to the AAERI Board of Directors and Council.

2. Officers and Fellows of AAERI. The Officers of the Fellows Division will include a President, President-Elect, Secretary, and Directors of Honorary Fellows, Awards, and Membership. These Officers together with the Executive Director of AAERI, and the two Immediate Past Presidents of the AAERI Fellows will constitute the Board of Directors for the Fellows Division.

a. The President of the AAERI Fellows shall serve one (1) two-year term and shall preside at meetings of the AAERI Fellows: The President and the Fellows Board of Directors will vote on all appointments to committees who will carry out the work of the Fellows Division.

b. The President-Elect will automatically succeed the President after the completion of the two-year term. The President-Elect will preside the meetings of the Fellows Board of Director and will chair the Nominations Committee for Division elections. The President and two Immediate Past Presidents of the Fellows Divisions and the AAERI Executive Director or designee will serve as members of this Nominations Committee.

c. The Director of Membership shall have the responsibility to identify individuals who have shown outstanding contributions for the advancement of educational research and to recommend their names to the Fellows Boards of Directors for recognitions as Fellows of AAERI. Members of NAER who are accorded Fellow status may label themselves as Fellows of either NAER, AAERI, or both.

d. The Director of Honorary Fellows shall have the responsibility to identify individuals not currently members of AAERI who have shown outstanding scholarly and leadership contributions for the advancement of educational research and to recommend their names to the Fellows Board of Directors for recognition as Honorary Fellows of AAERI.

e. The Secretary shall keep notes at all meetings of the Fellows Board of Directors, and will communicate all Award notices to those invited for Fellows membership, and prepare all other correspondence from the Fellows Division.

f. The Director of Awards of the Fellows Division shall arrange and monitor all recognition activities of the Fellows Division, which are planned by the Fellows Board of Directors.

3. The Officers of the Symposium Division The Officers of the Symposium Division shall include the Director, the Associate Director, the Secretary, the Director of Membership, and the

Director of Topic Selection. These Officers together with the Executive Director will form a Symposium Planning Committee to plan the Annual National Symposium.

a. The Director of the Symposium Division shall serve for one (1) two-year term and shall preside at meetings of the Symposium Planning Committee. The Director, together with the Symposium Planning Committee, will be responsible for organizing and implementing Symposium presentations for the Annual Meeting.

b. The Associate Director of the Symposium Division shall preside at the meetings of the Symposium Planning Committee in the absence of the Director, and Chair the nominations Committee for Division elections. The Division Director and AAERI Executive Director or his/her designee shall serve on the Nominations Committee.

c. The Secretary of the Symposium Division shall issue notices of meetings of the Division and its Planning Committee and will keep minutes of all meetings held.

d. The Director of Membership of the Symposium Planning Division shall be responsible for recruiting members to organize and develop symposium programs for the Annual Meeting.

e. The Director of Topic Selection shall develop a list of potential topics for symposia on an annual basis and present these to the Symposium Planning Committee.

4. Officers of the Publications and Communications Division The Officers of the Publications and Communications Division shall include the Director, the Associate Director, the Secretary, the Journal Editor, the Newsletter Editor, the Conference Program Editor, and the Director of Publicity. These Officers together with the Executive Director of AAERI and his/her designee, the Director of Communications, and the Associate Director for Technology will comprise the Publications Board for AAERI. This Board will have the responsibility of planning and producing with the approval of the AAERI Board of Directors all publications produced by AAERI or its Divisions.

a. The Director of the Publications and Communications Division shall serve for one (1) two-year term and shall preside at business meetings of the Publications Board and Publications and Communications Division. The Director, together with members of the Publications Board, the President of AAERI and the Executive Director of AAERI shall have the responsibility of expressing organizing policy in any editorials appearing in the Journals, Newsletters, etc.

b. The Associate Director of the Publications and Communications Division shall preside at meetings of the Publications Board and of the Division in the absence of the Director. The Associate Director will chair the Nominations Committee for Division Elections. The AAERI Executive Director, or his/her designee and the Director of this Division will also serve on the Nominations Committee.

c. The Secretary shall issue notices of all Division and Publications Board meetings and keep minutes thereof.

d. The Journal Editor shall be responsible for developing a Journal for AAERI and its Divisions, soliciting reviewers for submitted papers, performing final editing on all manuscripts prior to publication, and to organizing contents of the Journal(s) for publication. The Journal Editor shall make recommendations to the Publications Board on editorial policy and publication timelines, as well as proposals for new Journals.

e. The Newsletter Editor shall be responsible for preparing newsletters and distributing them to the membership of AAERI. The Newsletters will be the official organ for disseminating policy decisions and material of interest to the AAERI membership. The editor will have freedom in the planning and production of the newsletter based on AAERI policy; however, each issue will be

reviewed by the Director of the Publications Board, the Executive Director, and President of AAERI before its mailing.

f. The Director of Publicity shall have the responsibility to promote activities of the Corporation and its Divisions. The Publicity Director shall be responsible for disseminating information on Corporation activities to both internal and external media. The Publicity Director shall report to the Publications Board and to the Director of the Publications and Communications Division.

g. The Conference Program Editor shall organize and produce the published programs for the Annual Conference for AAERI and its Divisions. The Conference Program Editor will serve on the Conference Planning Board.

5. The Officers of the Conference Planning Division shall be the Director, the Associate Director, the Secretary, and the Director of Membership. These officers together with the Executive Director or his/her designee, the Vice President for Conference Planning, the Director of Conference Content Sections, and the Conference Program Editor will serve as the Conference Planning Board. This Board shall plan and manage the annual conference.

a. The Director of Conference Planning shall serve for one (1) two-year term and shall preside at business meetings of the Conference Planning Board and Conference Planning Division. The Director shall make recommendations to the AAERI Board and Council on the addition of new Content Sections and Content Directors based upon the vote of the Conference Planning Board. The Director of Conference Planning shall see that the Annual Conference and other meetings are carried out in an organized manner. Duties will include providing input on conference site selection, meeting schedules, paper reviews, organization of the Conference Program, and on-site operation of the program.

b. The Associate Director of Conference Planning shall preside at meetings of the Conference Planning Board and Division in the absence of the Director. The Associate Director will serve as the Chair of the Nominations Committee for Division elections. The AAERI Executive Director or his/her designee, the Vice President for Conference Planning and the Director of the Conference Planning Division will be members of the Nominations Committee.

c. The Secretary shall issue notices of Board and Division meetings and keep minutes thereof. The Secretary will notify the AAERI Board of Directors and the Council of recommendations made by the Conference Planning Division that need action by the AAERI Board of Directors and the AAERI Council.

d. The Director of Membership will be responsible for identifying individuals who would be likely participants in activities of the Conference Planning Division.

e. The Content Program Directors shall be elected by the members of the Conference Planning Division on a biennial basis on even numbered years beginning in the year 2000. These Content Program Directors upon ratification by the AAERI Board of Directors and Council, will be members of the AAERI Council and Conference Planning Division. His/her responsibility will be to organize paper sessions (including solicited and unsolicited papers) according to content themes for the Annual Conference. He/she will also be responsible for selecting Content Subsection Chairs who will produce one or more paper sessions for each conference. The Content Program Directors shall report to the AAERI Director of Program Content Sections and to the Director of their Conference Planning Division. New Program Content areas may be added by majority vote of members of the Conference Planning Board and incorporated in the AAERI Bylaws upon ratification by the AAERI Board of Directors and Council.

6. The officers of the Geographic Representative Division shall be the Director, the Associate Director, the Secretary, the Director of Membership, and the Director of Special Programs. The

duties of the Geographic Representatives will be to develop interest in the activities of AAERI both on national and international levels, and to promote participation at the Annual Conference and other meetings of AAERI and its Divisions. The Geographic Representatives shall be elected within regions by members of the Geographic Representatives Division from those regions. These Geographic Representatives, upon ratification by the AAERI Board of Directors and Council, will be members of the AAERI Council. The number and nature of regions is specified in the Bylaws to this Constitution. The number and nature of Regions can be modified by amendment to the Bylaws. Geographic Representatives are elected by vote of those members of the Geographic Representative Division who reside in each respective region. Elections will take place biennially on even numbered years, beginning in the year 2000.

a. The Director of Geographic Representatives shall serve for one (1) two-year term and shall preside at the business meetings of the Board and Division of Geographic Representatives. The Director will coordinate the activities of the Geographic Representatives for both Conference and non-Conference settings. The Director shall make recommendations for change to the AAERI Board of Directors and Council based upon input from the Board of the Geographic Representatives Division.

b. The Associate Director of Geographic Representatives shall preside at business meetings of the Board and Division of Geographic Representatives in the absence of the Director. The Associate Director will serve as Chair of the Nominations Committee for Division Elections. The other members of this Nominations Committee will be the AAERI Executive Director or his/her designee, and the Director of the Geographic Representatives Division.

c. The Secretary of the Geographic Representatives shall keep minutes of all meetings of the Board of Representatives and the Division and will communicate all motions intended for Action by the AAERI Board of Council to those bodies.

d. The Director of Membership of the Geographic Representatives Division shall be responsible for recruiting members to this Division who may wish to represent their Geographic region in AAERI.

e. The Director of Special Programs shall be responsible for developing programs on a regional basis which may be offered between conferences. Such programs may include mini conferences, conferences on special topics, invitational social hours, and other events designed to facilitate the growth of AAERI.

7. The Officers of the Affiliation with International, National, and Regional Educational Research Organizations Division shall be the Director, Associate Director, Director of Membership, and Secretary. The duties will be to develop working relationships with other educational research organizations and to plan joint efforts such as in publication, conference programs, and publicity.

a. The Director of the Affiliation with International, National, and Regional Educational Research Associations shall serve one (1) two-year term and shall preside at business meetings of the Board of Directors for the Affiliation with International, National, and Regional Educational Research Association Division. The Director shall make recommendations to the AAERI Board and Council on the addition of new organization affiliations.

b. The Associate Director shall preside at the meetings of the International, National, and Regional Educational Research Association Board and Division in the absence of the Director. The Associate Director will serve as the Chair of the Nominations Committee for Division elections.

- c. The Director of Membership will be responsible for identifying individuals who would be likely participants in activities of the Affiliation with International, National, and Regional Educational Research Associations Division.
- d. The Secretary shall issue notices of Board and Division meetings and keep minutes thereof. The Secretary will notify the AAERI Board of Directors and the Council of recommendations made by the Affiliation with International, National, and Regional Educational Research Association Division that need action by the AAERI Board of Directors and the AAERI Council.

#### ARTICLE IX. AFFILIATIONS

Affiliations of this Company with other membership corporations or associations shall be made only after approval of the AAERI Board of Directors, the AAERI Council, the AAERI President, and the AAERI Executive Director.

#### ARTICLE IX. PROHIBITION AGAINST SHARING IN CORPORATION

No member, officer, or employee of or member of a committee of or person connected with the Corporation, or any other private individual shall receive at any time any of the net earnings or pecuniary profit from the payment of such person of such reasonable compensation for services rendered to or for the Corporation in effecting any of its purposes as shall be fixed by the Council and no such person or persons shall be entitled to share in the distribution of any of the Corporate assets upon the dissolution of the Corporation. All members of the Corporation shall be deemed to have expressly consented and agreed that upon such dissolution of the affairs of the Corporation, after all debts have been satisfied, then funds remaining in the hands of the Council shall be distributed, transferred, conveyed, delivered and paid over, in such amounts as the patent jurisdiction upon application of the Council, exclusively to the American Educational Research Association as a non-profit scientific or educational organization which would then qualify as tax exempt under the provisions of the Internal Revenue Code and its regulations as they now exist or as they be hereafter amended.

#### ARTICLE XI. EXEMPT ACTIVITIES

Notwithstanding any other provision of this Constitution, no member, Council member, Officer or Representative of the Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be taken or carried on by an organization exempt under the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended, or by an organization to which contributions are deductible under such Code and Regulations as they now exist or as they may hereafter be amended.

#### ARTICLE XII. AMENDMENT

The Council form of Governance of the AAERI Company and its Executive Board of Directors are basic to this organization and can be amended or repealed only with a 75% vote of all members of the Council obtained by a mail ballot or electronic vote. Also the structure of the annual meeting, the Symposium, Conference, and NAER meetings hold during one week at the same site is basic to the operation and successful functioning of this organization, and will require a 75% vote of all members of the Council obtained by mail ballot or electronic vote to amend or repeal. All other parts of the Constitution may be amended or repealed by a two-thirds majority vote of the AAERI Board of Directors and Council at the Annual Meeting, provided

proposed changes have been mailed to the Council membership for review at least two weeks prior to the meeting or by electronic vote.